

RIVER VALLEY CHILD DEVELOPMENT SERVICES

Internal/External Job Posting



DATE POSTED: 11/20/2019

OPEN UNTIL FILLED

PROGRAM NAME: WVECTCR

JOB TITLE: WV STARS Statewide Project Manager

Location(s): Huntington, WV

QUALIFICATIONS:

RVCDS/WVECTCR is seeking one (1) full-time WV STARS Statewide Project Manager in Huntington, WV to plan, coordinate, and oversee the design and implementation of the WV State Training and Registry System for the early childhood community. The ideal candidate has: knowledge of and experience with professional development systems; project planning and implementation skills; excellent time management and organizational skills; strong critical thinking skills; great attention to detail; and the ability to effectively multi-task and work collaboratively, as well as independently. Some statewide travel with occasional overnight travel required. Mileage reimbursement provided for all work related travel.

Bachelor's degree from an accredited college or university in early childhood, or related field required. \$42,000-\$46,000, based on education level (BA, BA+15, MA, MA+15, MA+30) plus excellent benefits: retirement; health/vision/dental insurance; PTO; 10 paid holidays per year; and opportunities for annual professional development.

View job description: www.rvcds.org/jobdescriptions

Submit resume to jmcadoo@rvcds.org. Must pass drug test. EOE-M/F/V/D

TO APPLY, CONTACT:

Joshua McAdoo
River Valley Child Development Services
jmcadoo@rvcds.org
611 Seventh Avenue
Huntington, WV 25701
(304) 523-3417
(304) 523-2678 (fax)

It is understood that employees will not be considered eligible for transfer to another position or geographic area for one year after employment, **unless authorized to do so in writing by the Executive Director.**

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